

 **TOORLOO ARM PRIMARY SCHOOL NO. 3968**

 **315** **Lake Tyers Beach Road, Lake Tyers Beach**. **3909**

 **Phone:(03) 5156 5516**

 **Email: toorloo.arm.ps@education.vic.gov.au**

 **ABN: 32 971 036 933**

Dear Parent/Guardian,

Toorloo Arm Primary School is looking forward to another great year of teaching and learning and would like to advise you of Toorloo Arm Primary School’s voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that’s through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to continually upgrade the digital learning devices including Laptops and Ipads (approximately $30,000 annually), purchase additional furniture eg bookshelves in each classroom, individual book boxes for each child P-4 and class libraries, cover the costs of extra sporting events eg: travel to district sports and subsidise each camp by 15% or more.

For further information on the Department’s Parent Payments Policy please see a one-page overview following

Yours sincerely,

*Kerry Hughes \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Michelle Whelan \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Principal School Council President*

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| **Curriculum Contributions** - items and activities that students use, or participate in, to access the Curriculum | Amount |
| *Education items to use & own.** *exercise books*
* *scissors, rulers*
* *pens, pencils*
* *highlighter,*
* *pencil case etc*
 | $50.00 |
| *Purchasing of supplies & resources.** *art & craft*
* *science*
* *maths*
* *integrated studies*
* *inquiry unit*
* *rewards days*
 | $50.00 |
| *Performances, incursions and local excursions* | $50.00 |
| *Swimming program including, bus travel and entry* | $100.00 |
| **Total Amount** | **$250.00** |

**Extra-Curricular Items and Activities**

Toorloo Arm Primary Schooloffers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school two weeks prior to the departure date.

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| --- | --- | --- | --- | --- | --- |
| **Extra-Curricular Items and Activities** | **Amount** | **Purchase** **(Please tick)** | **Extra-Curricular Items and Activities** | **Amount** | **Purchase** **(Please tick)** |
| Grade 1 Sleepover | $ 25.00  |  | Grade 3/4 Camp toCoolamatong | Free |  |
| Grade 2 Camp in East Gippsland | $140.00 |  | Grade 5/6 Camp to Canberra | $550.00 |  |

### Financial Support for Families

Toorloo Arm Primary Schoolunderstands that some families may experience financial difficulty and offers a range of support options, including:

* the Camps, Sports and Excursions Fund
* State Schools Relief (SSR)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

 *Kerry Hughes or Julie Cameron*

###  Payment methods

### Payment of parent payment charges can be made at the school office by cash or bpay of direct debit in the school bank account as follows :BSB: 063 832 A/C: 1002 2188

* All students have access to the standard curriculum.
* Refunds

### *Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.*

**parent PAYMENTS policy**

**ONE PAGE OVERVIEW**

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|  | FREE INSTRUCTION* Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
* Schools may invite parents to make a financial contribution to support the school.
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|  | PARENT PAYMENT REQUESTSSchools can request contributions from parents under three categories:

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| --- | --- | --- |
| Curriculum ContributionsVoluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum. | Other ContributionsVoluntary financial contributions for non-curriculum items and activities that relate to the school’s functions and objectives. | Extra-Curricular Items and ActivitiesItems and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis. |

* Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).
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|  | FINANCIAL HELP FOR FAMILIES* Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn’t miss out.
* Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.
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|  | SCHOOL PROCESSES* Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.
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